



**Yandina State School**  
**48 School Rd**  
**Yandina 4561**



## **2018 STATIONERY PACK ORDER FORM    PREP**

This stationery pack has the required materials selected by the school staff for the 2018 school year. When ordering online parents can opt to purchase the entire pack or just select individual items. Back2School, a member of the WorknLearn group which is a local Sunshine Coast business, has been chosen as the supplier and their pricing and service is extremely competitive.

Choosing to purchase through this system supports Yandina State School as a percentage of the sales is generously donated back to the P&C for the benefit of all Yandina State School students and community. The school's preferred option is the online orders.

### **ORDERING, PAYMENT & DELIVERY INFORMATION**

1. *Directions for Internet Ordering*
  - a. Go to [www.back2school.net.au](http://www.back2school.net.au)
  - b. Click on "Bookpacks" on the left hand side of the home page
  - c. Select the school from the list – i.e. Yandina State School
  - d. Select the year level
  - e. Enter the **School Code: YAN-14**
  - f. Enter your child's full name & sex then proceed to either order the full pack or select individual items from the drop down list.
  - g. During the ordering process you will be required to create an account.
  - h. On completion of your product selection and account set up, the order will be finalised with the entry of payment & delivery details ..... Thank You
  - i. For families with more than one child – **N.B PLEASE SUBMIT ONE ORDER AT A TIME** On submission of your first order, return to home page and repeat the process for the next child. This is necessary to make sure the bookpack ordered for each child is separate and the products are not mixed.
  - j. N.B Confirmation of each order you make will be emailed to you.
  - k. N.B. Reference on Credit Card Statement will be: *Escuela Solutions Pty Ltd*
2. *Directions for Manual Ordering*

Parents may choose to print an order form, complete it and return it with payment in a sealed envelope to the School Office by 18th November. If paying cash the correct amount must be enclosed – no change will be given.
3. To select individual items please place the number of items you require in the "Required" column. Please choose carefully as items are only refunded if there is a manufacturers fault. ***Please do not just tick the items required***
4. Delivery can be made to either a home or business address and is charged at a maximum of \$6.95 for 1 or more children. Please indicate if delivery is required or if you will collect the pack from the Kunda Park Store. Round 1 delivery or collection of packs (**for orders placed by 24<sup>th</sup> November**) will be between December 11th to 22nd. Round 2 delivery or collection of packs (**for orders placed by 17<sup>th</sup> December**) will be between January 8th – 14th, Round 3 delivery or collection of packs (**for orders placed by 10<sup>th</sup> January**) will be between January 15th – 20th. If you are not home to receive the delivery a card will be left for you to organise collection - unless you have given authority to leave the pack in your absence.
5. When your Bookpack is received, please check all items have been included: if you have any items missing you have **5 days** from receiving the pack to contact WorknLearn on 5476 6002 to correct the issue.

### **PLEASE NOTE**

**Online ordering opens on Nov 17<sup>th</sup>**

**CLOSING DATE FOR ORDERS**

**Round 1 – 24<sup>th</sup> NOVEMBER 2017**

**Round 2 – 17<sup>th</sup> DECEMBER 2017**

**Round 3 – 10<sup>th</sup> JANUARY 2018**

- **Late orders will be accepted without penalties but we can't guarantee all items will be available.**
- **If particular products are not available items of similar quality and price will be substituted.**

***Please note: The prices on the form/online WILL BE DIFFERENT to the prices in the WorknLearn shop in Kunda Park. Overall prices are intentionally made cheaper through the School/Online to assist parents of schools purchasing their bookpacks through the Back2School program.***



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## 2018 STATIONERY PACK ORDER FORM    PREP

STUDENT NAME \_\_\_\_\_ MALE / FEMALE (please circle)

PARENTS NAMES: \_\_\_\_\_ PH: \_\_\_\_\_

Address: \_\_\_\_\_ Post Code \_\_\_\_\_

Email: \_\_\_\_\_

**Please tick if you require the complete pack \$113.99**

| Description  | Qty | Cost/Item | Extension | Req'd | Total |
|--|-----|-----------|-----------|-------|-------|
| <b>General Requirements</b>  |     |           |           |       |       |
| <b>Exercise Books</b>  |     |           |           |       |       |
| Scrap Book 335x240mm 64 Pg 100gsm Megasaurus                             | 10  | \$1.80    | \$18.00   |       |       |
| Document Wallet F/C Plastic (for readers)                                | 1   | \$1.56    | \$1.56    |       |       |
| Exercise book A4 Year 1 Ruled 48pg                                       | 1   | \$0.79    | \$0.79    |       |       |
| Exercise Book A4 Music Feint and staved lines 48pg                       | 1   | \$1.54    | \$1.54    |       |       |
| Exercise Book A4 18mm Ruled 48pg   | 1   | \$0.88    | \$0.88    |       |       |
| A5 Mini Monster Scrapbook  | 2   | \$1.00    | \$2.00    |       |       |
| <b>Stationery (Consumables)</b>  |     |           |           |       |       |
| Pencils Faber Castell HB Bx 20   | 1   | \$4.53    | \$4.53    |       |       |
| Whiteboard markers Staedtler Pk 6  | 1   | \$15.10   | \$15.10   |       |       |
| 35g Glue stick – Clear Bostik  | 8   | \$2.35    | \$18.80   |       |       |
| Colouring Pencils - Staedtler Norris Club Pk 12                          | 1   | \$3.72    | \$3.72    |       |       |
| Textas Felt Tip Pens Nylorites Pkt 12                                    | 1   | \$2.58    | \$2.58    |       |       |
| Library Bag  | 1   | \$7.42    | \$7.42    |       |       |
| Headset Micador with volume control & mic inline                         | 1   | \$16.86   | \$16.86   |       |       |
| <b>Classroom Resources</b>   |     |           |           |       |       |
| Facial Tissues 2PI 200sh <i>(Delivered directly to the school)</i>       | 1   | \$2.42    | \$2.42    |       |       |
| Copy Paper A4 White Ream 500sh <i>(Delivered Directly to the School)</i> | 2   | \$4.95    | \$9.90    |       |       |
| Copy Paper - A4 Tudor Brights Colours Ream of 200                        | 1   | \$10.59   | \$10.59   |       |       |
| Handling Fee   | 1   | \$3.30    | \$3.30    |       |       |
| <b>TOTAL</b>   |     |           | \$113.99  |       |       |
| <b>FROM HOME</b>   |     |           |           |       |       |
| Plastic Bags - Box of Clip Lock Bags - sandwich/large/extra large        | 1   |           |           |       |       |

**In order to start the year efficiently and confidently, we request ALL items on this list be brought to school on Day 1**

**~ PLEASE ENSURE ALL ITEMS ARE NAMED ~**

**All items will need to be topped up throughout the year as necessary.**



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**MANUAL ORDER FORM**  
**PAYMENT METHOD**  
**(Must be filled out for each child)**

*Please return to the  
 School Office or the  
 WorknLearn store by  
 November 24<sup>th</sup>*

Total Stationery Pack Amount (Including Packing Fee) : \$ \_\_\_\_\_

Delivery: \$6.95 (per family)  Collection

Other Children and Year Levels that this delivery will include:

\_\_\_\_\_

\_\_\_\_\_

Credit Card:  (details below) Cash enclosed:  (NB Cheques not accepted)

**CREDIT CARD DETAILS**

Card Holder Name \_\_\_\_\_ Signature \_\_\_\_\_

Card Number:

Expiry Date: \_\_\_/\_\_\_/\_\_\_ CCV : (3 digit number on the back of the card) \_\_\_\_\_

**TOTAL COST: \$** \_\_\_\_\_

*A receipt/paid invoice will be returned to you with your Book & Stationery Pack.*

**DELIVERY DETAILS**

**Delivery Address (This can be a Home or Business of your choice but it MUST be a street address)**

\_\_\_\_\_

\_\_\_\_\_

| <b>Please indicate which Round you would like delivery or collection.</b> | <b>Round 1<br/>December 11<sup>th</sup> – 22<sup>nd</sup><br/>2017</b> | <b>Round 2<br/>January 8<sup>th</sup> – 14<sup>th</sup><br/>2018</b> | <b>Round 3<br/>January 15<sup>th</sup> – 20<sup>th</sup><br/>2018</b> |
|---|--|--|---|
| HOME or BUSINESS DELIVERY   |  |  |   |
| PICK UP FROM WORKNLEARN   |  |  |   |

**If you are not home to receive the delivery a card will be left for you to organise collection**

**AUTHORITY TO LEAVE** Yes  No

If you are not home to accept delivery and you would like your packs to be left, the Courier will leave the box if you indicate your consent by ticking the box above.

Instructions if not at home for delivery (e.g. front door side door – please ensure access for courier and consider wet weather).

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_